



CLIFTON SPRINGS PRIMARY SCHOOL

2023

PREP INFORMATION



HANDBOOK

Principal – Ms. Meg Parker

Assistant Principals – Mrs. Rachelle Koepler & Mr. Alex Werner

P.O Box 276

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Drysdale, 3222

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Website: www.cliftonspringsps.vic.edu.au

IMPORTANT DATES FOR 2023

Tuesday 31st of January

This will be the first day for Preps 9:00am – 3:30pm

Please bring:

- Art smock or old shirt for Art classes
- A cloth or drawstring bag for Library books (The bag your transition pack came in will be good for this)
- A box of tissues for the class to share throughout the year
- A water bottle, snack and lunch preferably in reusable containers (Please name)

**** You will receive information about classroom activities, classroom processes and their specialist timetable.**

Specialist classes include Art, Music, Science and Physical Education.

For the first term of the school year, Prep children will attend school only on Monday, Tuesday, Thursday and Friday from 9:00am – 3:30pm.

There will be NO SCHOOL for your prep child on-

- | | | |
|---|---|---|
| ○ | Wednesday February 1st | Wednesday February 8th |
| ○ | Wednesday February 15th | Wednesday February 22nd |
| ○ | Wednesday March 1st | Wednesday March 8th |
| ○ | Wednesday March 15th | Wednesday March 22nd |
| ○ | Wednesday March 29th | Wednesday April 5th |

TERM DATES 2023

Term 1: Ends Thursday April 6th

Term 2: Monday April 24th – Friday June 23rd

Term 3: Monday July 10th – Friday September 15th

Term 4: Monday October 2nd – Wednesday December 20th

PUBLIC HOLIDAYS – 2023

Australia Day – Thursday 26th January

Labour Day – Monday 13th March

Good Friday – Friday 7th April

Easter Monday – Monday 10th April

Anzac Day – Tuesday 25th April

King's Birthday – Monday 12th June

Geelong Cup Day – Wednesday 18th Oct

Confirmed Curriculum Days for 2023

These are student free days when staff are participating in professional development. The Outside School Hours Care (OSHC) program is available to book into if child-care is required.

Friday January 27th

Monday January 30th

Friday June 9th

Monday December 11th

3 Way Conferences will be Tuesday 14th March 12 noon - 7 pm.

Students only attend for their conference.

Learning Expo Tuesday October 17th, this is generally held between 4-6pm.

SCHOOL HOURS

8:50am (MUSIC BELL) Children come in

9:00am Session 1

10:00am Session 2

11:00am Recess play time

11.20am Eat snack in class

11:30am Session 2

12:30pm Session 4

1:30pm 1st Lunch Eating Time

1:40pm Lunch Play Time

2:10pm POD pack up Bell

2:20pm 2nd Lunch Eating Time

2:30pm Session 5

3:30pm Dismissal

Music plays 3 minutes before each bell, so children have time to get a drink and go to the toilet before the bell.

WELCOME TO CLIFTON SPRINGS PRIMARY SCHOOL



On behalf of Clifton Springs Primary School, we would like to welcome you to our school! The students, staff, parents and members of the community all work together to create a positive, caring and academically challenging environment in which the students learn.

Your child is about to take a very big step in life. A happy first year establishes important attitudes to learning and social skill development.

We believe that the education of your child is a shared responsibility between home and school so we hope that you will become actively involved in your child's education and work with us to maximise their education.

Parents are encouraged to participate in the education of their children through involvement in all the activities in the life of the school.

We look forward to your association with the school and hope it will be a positive one for both you and your child!

THE FIRST DAY

At Clifton Springs Primary School we recognise that beginning school can be a very tiring and sometimes stressful period in a child's life.

Some children look forward to school, while others are apprehensive. Some parents find it hard to make the break too. All children are different and adjust in their own time.

1. Arrive at school by 8.45am or earlier, so you can take other children to their classrooms if needed.
2. On the first day only, when the music bell goes at 8:50am, bring your prep child to their classroom via the outside doors through the DIP garden gates. *Please don't enter before 8:50am as teachers need this time to get their classrooms ready. (After the first day enter the classroom by the corridor.)*
3. Preps can put their bags away and enter into their classroom.
4. Children will be given a name tag, and then they can move to an activity set up around the room.

Remind your child of where they will be picked up after school, say good-bye (be firm no matter how hard leaving your child is), and leave quickly.

Most children find it easier to cope and settle once their parents are no longer present-if you are concerned, please ring the school and we are happy to check on your child for you!

Please be punctual and make sure you are there to pick up your child at dismissal times to minimise distress.

**** Note: As we have some children without public photo permission, any photos taken on the first day should be of your child only.**

HOW YOU CAN BE BECOME INVOLVED

Clifton Springs Primary School encourages parental involvement in many aspects of school life. Children respond positively to seeing their parents and family participating in school excursions, sporting events or involved with classroom activities.

It is a requirement that all parents who **assist in schools**, have a current [Voluntary Working with Children's Check](#). This is free to obtain, and application forms are available online.

We actively encourage your involvement in our school through:

Classroom Assistance

During the first year of school, Prep teachers see this as an ideal time for parents to be involved within the classroom. At CSPS, we do this in a number of ways, mainly administering assessments with students 1on1 or reading.

Before parents become involved in reading in the classroom, we will provide training sessions early in the year, to help you support your child and other children.

If you are interested in helping in your child's class, you will be required to attend these training sessions. An expression of interest form will be sent home after students are settled.

Assisting with On-Site Events

Throughout the year we often run events which rely heavily on parental assistance.

The range of events that often need parent volunteers include;

- Special student lunch days - may be BBQ or assisting with food preparation or distribution
- Sporting events such as House Cross Country, Junior Sports Day, Colour Fun Run
- Working Bees
- Chopping of fresh fruit / veg for Fresh Fruit Days
- Mother's Day (Wonder Woman Day) or Father's Day (Magnificent Men's Day)
- Some local excursions

School Council

Our School Council meets once a month at school in the evening and has 8 parent positions. Being on council is a great way to see what goes on behind the scenes and become involved in the decision making for the school.

Every year positions on School Council become available and are advertised in the school Newsletter in February.

COMMUNICATION WITH THE TEACHER

The first point of communication is always with
the classroom teacher

If you have any questions, concerns or change in situation – please see the
classroom teacher.

Seesaw

- Seesaw is a direct form of communication between teacher and parent.
- You will be provided with a unique code at the beginning of the year to access this.

Diaries

- A Kluwell Home Reading Book (included in the Prep Book List), is used **to keep note of your child's take home books and reading homework.**

The Home Reading Book is kept in the child's **Learning Folder**. All notices will also be sent home in the Learning Folder.

- Please give prompt attention to any notices that are sent home either in paper or via Seesaw.



Email

- You may email at any time and your email will be forwarded to the appropriate staff member: clifton.springs.ps@education.vic.gov.au

Phone Calls

- You may phone the school to speak with your child's teacher before/ after school or sometimes during recess and lunch times: 5251 3581

COMMUNICATION WITH THE SCHOOL

Digital Newsletter

Our school Newsletter is completely digital and is one of the main forms of communication between the school and home. It goes out every week with information from the Principal, recipients of that week's assembly awards, upcoming events, important dates and more.

The newsletter is distributed via COMPASS. **Parents are asked to read it each week to stay up to date with what is happening at school**

The Newsletter can also be viewed on the school website.

COMPASS

Permission to access this online communication tool was obtained as part of your child's enrolment paperwork. A unique login and password for your family is then issued.

Through COMPASS you can:

- Access live reporting via learning tasks and your child's semester reports
- Notify the school of student absences.
- View the newsletter.
- Receive alerts and reminders about events/excursions.
- Make payments for school books and fees, excursions and events.
- Keep up to date with upcoming events

Login: <https://cliftonspringsps.vic.jdlf.com.au/login.aspx> or download the FREE Compass School Manager App from the App store.

School Website

We recommend that you check out our website. It holds lots of important information; policies, newsletters, enrolment information, Canteen Menu, OSHC information and important dates to list a few.

www.cliftonspringsps.vic.edu.au

Assembly

Each Friday afternoon at 3pm in the gym, we have a school Assembly.

Here we celebrate;

- student achievements or special visitors,
- issue certificates to those students who have earned their class award, Specialist Award or CSPA Values Award.

Student Reporting

HOME SCHOOL PARTNERSHIP

At CSPS, we value parent engagement in learning and offer three formal events during the year to facilitate this partnership.

Each event has a different purpose (outlined below) and they are equally important. We strongly encourage you to attend all three events during the year.

Parent Information Session Meet and Greet BBQ	Three Way Conferences	Student Learning Expo
<p><u>Focus:</u> Curriculum & Classroom Information</p> <p><u>Content:</u></p> <ul style="list-style-type: none">• Meet classroom teacher and parents / careers in the same learning space.• Curriculum Information about teaching and learning and our approach at CSPS• Information about classroom routines and housekeeping items pertaining to the year level. <p><u>Venue:</u> Classroom</p> <p><u>Participants:</u> classroom teacher, parent/s / carers</p> <p><u>When:</u> Early Term 1</p> <p>**While parents participate in the information session, students have the opportunity to have supervised play with friends in the yard.</p> <p><u>Meet and Greet BBQ</u></p> <p>After the Information Session, parents are invited to join their children and other families for a picnic BBQ dinner</p>	<p><u>Focus:</u> Goal Setting & sharing of information</p> <p><u>Content:</u></p> <ul style="list-style-type: none">• How your child has settled into the school year• Sharing of Term 1 learning goals set collaboratively with your child and their teacher• Opportunity for parents to share strengths, opportunities and ideas for future goals <p>This is a three-way discussion with each participant having the opportunity to share their thoughts and ideas.</p> <p><u>Venue:</u> Classroom</p> <p><u>Participants:</u> student, classroom teacher, parent/s / carers</p> <p><u>When:</u> Mid Term 1</p> <p><u>Booking:</u> Online via Compass</p>	<p><u>Focus:</u> A 'Celebration of Learning'</p> <p><u>Content:</u></p> <ul style="list-style-type: none">• Students will lead the entire session• Your child will highlight their achievements during year• Parents/careers are given question prompts to work through with your child if needed.• Specialist learning spaces are open to provide an opportunity for your child to share some of the exciting learning that occurs during these sessions. <p><u>Venue:</u> Classroom and Specialist learning spaces.</p> <p><u>Participants:</u> student, classroom teacher, parent/s / carers</p> <p><u>When:</u> Term 4</p> <p><u>Booking:</u> Not required</p>

Reports

Students are assessed according to the Victorian Curriculum and reports are generated at the end of Term 2 and 4. These are obtained via COMPASS. Hard copies will only be issued upon request.

Continuous reporting of set Numeracy and Literacy tasks will be uploaded throughout the year via COMPASS.

PREPARATION FOR SCHOOL

DEVELOPMENTAL INQUIRY PLAY (DIP) GARDEN

Prep - Year 2 children are able to access the DIP Garden as part of their learning

The garden is designed to encourage children to utilise the play space which includes a rocket ship, sandpit, shop/cubby, a stage, dry riverbed, veggie gardens, paving, tyres and seating areas.

You are welcome to play in this space on the weekend to help familiarise your child with school.

PLEASE CLEARLY NAME ALL YOUR CHILD'S CLOTHING AND BELONGINGS INCLUDING FOOD CONTAINERS AND A DRINK BOTTLE SO ITEMS CAN BE EASILY RETURNED!

1. SCHOOL UNIFORM

All children are expected to be in school uniform. Our school colours are gold and royal blue.

'A' Plus Uniforms in Belmont is our main uniform supplier. A variety of jumpers, track pants, polo shirts, kilt and gingham skort can be purchased from them.

Their price list can be found on our Website.



Uniform available from the school

We keep stock available to purchase from the office of,

- the Reversible House- coloured hats
- Gold and Royal Blue Iron - On Logos
- School Bags. (Any backpack can be used in place of a school logo one)

Other uniform items including, mesh or cargo shorts, girl's rugby skort, short sleeve polo shirts, rain jackets and track pants, can be ordered as requested.

We have all sizes of each item available to try before ordering.

Of course, any gold or royal blue tops or bottoms from local department stores, are also acceptable.

Footwear

Shoes should be easily managed by your child, are required to be closed toe and be appropriate for outside play - no sandals please.

As we ask that children take off their shoes when entering the classrooms, please ensure children wear socks.

Encourage your child to be responsible for their clothing, putting them in their bag if they take them off and bringing them home each day

We are a 'SunSmart' school, so children are required to wear the school broad brimmed hat from September 1st to May 1st.

Please see our policy on school uniform:

https://docs.google.com/document/d/1sJ81JqBvxXhvccGFda9bVD8pJPS8gRd1b_KEStrn4yo/edit

Spare Clothing

In case of toileting accidents, we encourage you to pack a spare pair of underwear and pants/ skort within a plastic bag into your child's bag.

Second-Hand Uniform

We usually have a good range of very reasonably priced second- hand uniforms which can be viewed outside the Office.

2. FOOD BREAKS

It would be helpful if your child knows *which food items are for snack and which are for lunch* and only supply food you know your child will eat!

The children have the last 10mins of recess and 20mins of lunch break to eat their food inside.

We are a 'RUBBISH FREE SCHOOL' that promotes, 'NUDE FOOD' & REDUCE, REUSE & RECYCLE'.

Where possible, children should bring their snack and lunch in reusable plastic containers or reusable, resealable bags.

Please label clearly with your child's name.



3. CANTEEN

The canteen is currently facilitated through "The Fresh Lunch Fairy" company via Schools24.

Lunch orders are available for Fridays but need to be pre-ordered by Thursday 9:00pm via :

<http://www.cliftonspringsps.vic.edu.au/canteen.html>

ESTABLISHING ROUTINES

- At 8:50am our first school bell (music) sounds to let parents and children know that it is time to enter their classrooms and for children to begin their morning routines.
- *Each class has their own morning routines that students follow.* These routines are all about getting settled in for the day and include things like hanging up their bag, setting up their drink bottle and checking the visual schedule so that they are aware of what is happening during the day.
- Prep parents are more than welcome to assist students with their morning routines ***in the first few days of school*** as they settle into the classroom environment. You will notice that your child will become gradually more and more comfortable with this routine and will eventually be able to manage without your assistance. The time frame for this will vary greatly between children.
- The classroom teacher will always be available to support your child through completing these tasks of a morning.
- ***Please note that it is a school-wide policy that parents are not in corridors or learning spaces between 8:50am - 3:30pm.***
- Even at primary school some children will still show signs of separation anxiety. This anxiety may be forgotten with the excitement of the first few days and then reappear later. ***In most cases it is best to hand over your child to the teacher to settle into the day.***
- *Please feel free to call the office to check that they have settled* and be confident that we monitor children carefully and will contact you if we feel they are not settling down as we would expect.
- ***If you are having trouble getting your child to school on a regular basis, we would like to be informed and support you in achieving a more positive start to the day.***
- ***Make sure your child is clear about after school arrangements:***
Who will meet them and where they will be collected from.

We ask that children arrive at school by the 8:50am bell which signals the formal start of the school day. There is a teacher on yard duty from 8:45am.

PREPARING FOR SCHOOL

1. Your Attitude -Be Positive

Beginning school is an exciting time in your child's life!

- **Be positive** - tell your child that school is going to be fun, it is a happy and safe place where they will learn and make lots of new friends.
- Show your child by your words and actions, that you are excited about them going to school. (**If you are anxious, don't let your child see this**).
- If you convey a positive attitude, this will be passed to the children whose learning will benefit.

Children beginning school have had varying experiences and are at varying stages of development. As a result, each child will have mastered different skills however, *the following would be of assistance to all children when starting in Prep:*

2. Social Needs

- To be able to relate to adults outside the family group.
- To get along with other children (sharing, taking turns).
- To respect the belongings of others (toys, books, school equipment).



Sharing is an important social skill.

3. Personal Skills

- To be able to **speak clearly** or confidently to each other and adults.
- To **eat lunch independently** (unwrapping and eating sandwiches during the holidays would be good practise).



Velcro shoes might suit your child.

- To cope **with correct toilet procedures**. How to use the urinal in a public toilet, how to wipe, flush and wash their hands.
- To be able to **take off and put on** articles of clothing, including shoes on the correct feet (as tying shoelaces is often difficult for many young children Velcro shoes might be a good option).
- To **use a tissue** correctly.
- To **sit quietly and listen** to short stories or music.

4. Emotional Needs

- To be able to leave parents confidently.
- To accept that he/she cannot always get his/her own way.
- To control emotions as much as possible.
- To tackle tasks with confidence and enthusiasm-practice persistence.
- Resilience - coping with change and difficulties.
- To be able to complete set tasks.

5. Intellectual Needs

At school, Prep children will be introduced to reading using a range of reading materials such as, Big Books, posters, magazines, signs, tapes and poems.

A variety of approaches to reading and many different activities will be used to develop children's confidence in understanding print. Children are helped to discover the relationships between the print and the message.

You can encourage a love of books by:

- Reading to your child regularly
- Borrowing books from the library.
- Letting your child see you read.

HOW TO HELP YOUR CHILD AT HOME

Praise...

Your child for all their efforts so that they continue to gain confidence and accept challenges.

Encourage...

Your child to have a go and to take risks in their learning.

Remember...

That children make progress at their own rate so the children in your child's class will be working at a range of levels.

Get to know....

Your child's teacher. Join in with classroom activities if possible or offer to help at home.

Explore...

Real life events when trying to explain situations.

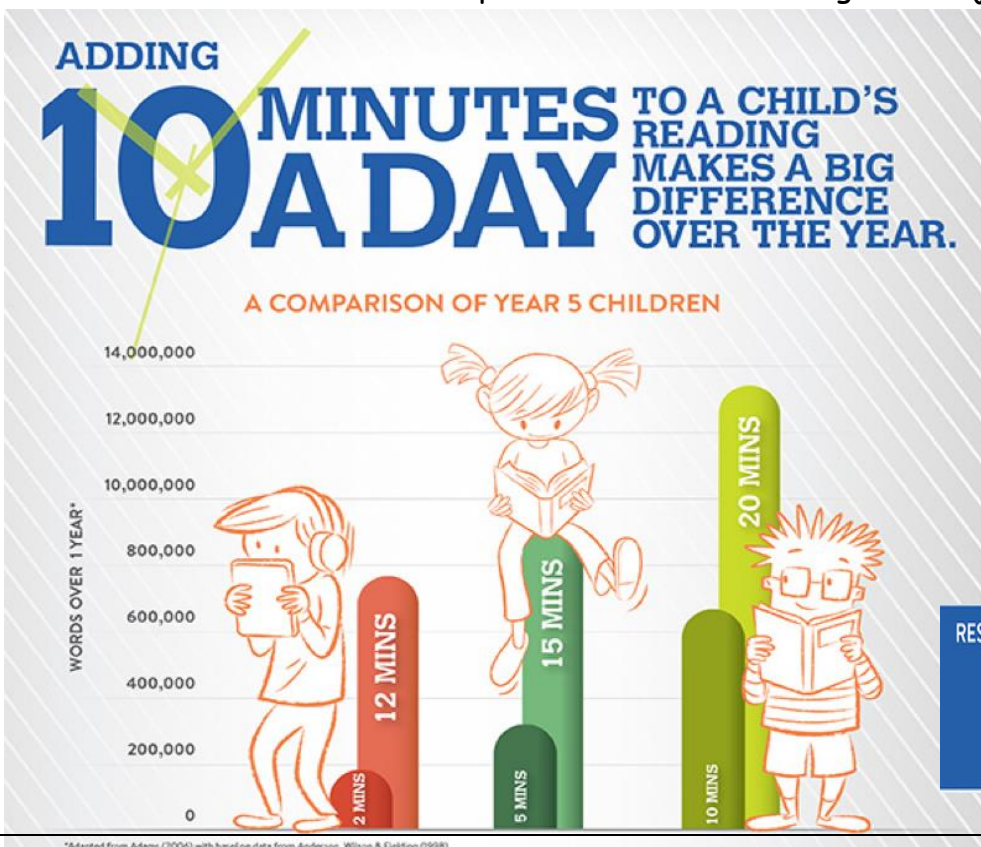
Share...

Your child's achievements with others- your family, friends and neighbours.

LISTENING TO CHILDREN READ

If a child is faced with a word they are unsure of,

- **Pause** Give the child time to work out the word.
- **Prompt** Give the child a clue rather than telling them the word. You might ask these questions.
Does it make sense? Does it sound right? Does it look right? Or ask the child to read on to the end of the sentence to establish meaning.
- **Praise** Give lots of positive feedback making it an enjoyable experience.



Did You Notice?

The more minutes children read per day, the more fluent their reading becomes.

From 5 minutes to 15 minutes per night there is around a 200% increase in word exposure over one year!

RESEARCH SHOWS US THAT THE BENEFITS OF READING MORE IMPROVE PERFORMANCE IN:

GENERAL KNOWLEDGE, VOCABULARY,
READING COMPREHENSION, VERBAL FLUENCY
AND SPELLING.**

HELPING YOUR CHILD ONCE SCHOOL HAS STARTED

- Be encouraging and positive about all aspects of school life.
 - how friendly and nice their teacher is & the friends they are making,
 - the playground they can play on,
 - what they are learning each day,
 - what the best part of their day might be,
 - how proud you are of them because they carry their own school bag and do their morning routine by themselves.
- Ensure your child arrives at school on time. Arriving late is very unsettling for children and it can take much longer for them to get ready for learning.
- Make up a special good-bye routine, a high five or a hug and kiss. Something your child knows symbolises the start of their school day.
- At least for the first couple of weeks, make sure you are at your pre-organised pick-up spot before the bell. Children can panic very easily if they cannot find you at the end of the day. Let them know that if they can't find you to come to the office and we will call mum /dad.
- Encourage your children to read and develop a regular home reading habit, probably between fifteen to thirty minutes each day. Hear them read aloud on a regular basis and question them about what they are reading. Take an interest in helping them find suitable reading material by borrowing from your local library.
- Read the school newsletter carefully, returning permission forms, etc. to school promptly.
- Please ensure that your child has had a good night's sleep and hasn't managed to skip breakfast. It is almost impossible for children to learn well if they've been up all night, watching television or playing computer games and then race to school without having had breakfast. Ideally children need 10-11hours sleep from around 7.30pm.
- Ensure your child is in the correct school uniform and has a royal blue broad brimmed hat at school between September 1st and May 1st.
- Encourage your child to use the correct entrance /exit doors at all times, not the doors to the front office.

SCHOOL PROCEDURES

Entry and Exit Doors

Classes have assigned external doors to use to access their classrooms. We ask parents meet children after school outside their external door, not inside in the corridor.

The front door is NOT for entering or leaving school each day.

Late Arrival and Early Collection of Students

Please sign children in at the Office if they arrive at school any time after 9am and sign them out at the Office if they are required to leave early from class.

While we understand that some specialist appointments need to be taken when offered, we ask that where possible, other appointments are made outside school time.

If you do need to collect your child early for an appointment, please call the office 10 mins prior so we can collect your child ready for you.



Absences

- **All absences require notification.** (This is a legal requirement.) You can either:
 - Log the absence through COMPASS.
 - Phone the Office Absence line 5251 3581
 - Write a note in your child's diary for the teacher or
 - Supply your child with a note to take to their teacher once they return.
- We strongly reinforce the message that '**It's not okay to be away unless you are sick.**'
- Prep children should get into the right habits from their earliest time in primary school. Statistics show that a high percentage of student absences can be attributed to *parent choice, school unapproved absences* e.g. mid-term holidays, staying at home for birthdays or because they *might* be coming down with something. Every day counts.
- Unexplained absences will be followed up.

Lost Property

- If your child's clothing is **CLEARLY NAMED WITH THEIR FULL NAME**, it should be returned to them.
- Any un-named lost property is kept near the staff room for a limited time and is then donated to our second-hand uniform stall.

Sick or Injured Children

- Minor ailments and injuries are treated at school in the Sick Bay. We have staff who are qualified in Level 1 and Level 2 First Aid and all staff attend anaphylaxis and Asthma training yearly. We also have Epilepsy qualified staff.
- Every time your child attends Sick Bay a text message is sent to Parent "A" listed on your child's enrolment form.
- Children often complain of having a 'sore tummy' at school. These can often be emotional upsets and are usually helped by a little T.L.C. or a lie down. If the problem persists, a phone call home might be necessary.
- In case of serious accident or illness parents will be notified immediately, appropriate medical advice will be sought, and an ambulance may be called if necessary.
- ***It is imperative that the school has your daytime telephone number or that of a responsible relative or friend who can be contacted in case of injury or sickness.***
- Any medication your child is to receive during the school day should be in its original packaging and clearly labelled with the child's name and dosage. This must be brought to the Office first thing in the morning and a '**Permission to Administer Medication**' form filled out.
- If you are concerned about your child's health, please send an accompanying note to the teacher to alert them of the problem.

Prep Buddies

- All students are involved in a Buddy Program.
- Each prep student is buddied up with a Yr. 6 student. This year they will have met and spent some time with their buddy at the Transition Session in December.

Brain food & Water Bottles

- As part of our learning program, students are able to have access to 'brain food' and water during class time.
- Students are able to keep water bottles on their tables and graze on brain food during the day. Teachers may vary how they 'do' brain food in their classes.
- Prep classes often have a small break for 'juicy fruit' around midday to allow the children to have a variety of fruit without worrying about mess.
- **Brain foods include, dried fruits, fresh fruit, vegetables, plain rice crackers, puffed corn or puffed rice, plain pop-corn.**



KidsMatter Primary is a flexible, whole-school approach to improving children's mental health and wellbeing for primary schools. It can be tailored to schools' local needs.

It is founded on respectful relationships and a sense of belonging and inclusion, and that promotes:

- social and emotional learning (including evidence-based social and emotional learning programs)
- working authentically with parents, carers and families
- support for students who may be experiencing mental health difficulties.

School wide Positive Behaviours (SWPBS)

Improving student academic and behavior outcomes is about ensuring all students have access to the most effective and accurately implemented instructional and behavioral practices and interventions possible.

SWPBS provides an operational framework for achieving these outcomes. More importantly, SWPBS is not a curriculum, intervention, or practice, but is a decision making framework that guides selection, integration, and implementation of the best evidence-based academic and behavioural practices for improving important academic and behavior outcomes for all students.

We have developed a values matrix that explicitly outlines the expected behaviours from students which is taught in class. Clifton Springs PS also follow a system of consequences and rewards, but our emphasis is reinforcing expected behaviours.

Restorative Practices

At Clifton Springs PS we have a Restorative Practise's approach to our student wellbeing and management processes. It is based on the three 'Rs':-

- Relevance - better understanding of the harm done and those affected.
- Responsibility - being accountable to targets and the community; repairing the harm done.
- Relationships - participation in resolution and restitution; opportunity for learning and growth through guidance.

Restorative Practices are about teaching people to behave well. Student Management via the Restorative approach means:


- Wrong doing is the violation of people and property and relationships
- The aim of justice is to identify obligations and promote restoration and healing
- The school community is involved in dialogue and repair.

So we ask:

- What happened?
- Who has been affected?
- Who is responsible and accountable?
- What needs to happen to repair the harm?

When the students do the wrong thing/make bad choices we take them through the restorative process. If it is a minor issue, there will be appropriate, informal discussions with the teachers and students involved and an opportunity to address the harm done. This happens as part of a teacher's classroom management strategies. If it is a major incident, then parents will be informed.

Our School Values are
RESPECT, RESPONSIBILITY, KINDNESS.

CSPS SCHOOL WIDE POSITIVE BEHAVIOUR SUPPORT MATRIX				
	In all classrooms	Outdoor spaces	In the digital world	Assembly & In the community
Respect	<ul style="list-style-type: none"> We allow others to learn at all times We use good manners to all We look at and listen to the person talking We are on time and ready to learn 	<ul style="list-style-type: none"> We keep our hands and feet to ourselves We look after the gardens, animals and school property We are safe and sensible with all equipment We use positive and appropriate language 	<ul style="list-style-type: none"> We only share things with others that we would share in person We allow each other to have a voice on shared platforms We follow the school's ICT agreement 	<ul style="list-style-type: none"> We use positive language and respectful behaviour towards others We face and actively listen to the presenter We listen to the Aboriginal greeting and join in the National Anthem
Responsibility	<ul style="list-style-type: none"> We challenge ourselves in our learning and have a Growth Mindset We look after our belongings and school resources; eg iPads We put in our best effort and take pride in our learning We keep trying if things don't work the first time 	<ul style="list-style-type: none"> We take care of our school environment We will remind others of our school values if they are not showing them We bounce back from minor problems We use the 5-Finger Rule when needed 	<ul style="list-style-type: none"> We keep our personal information private We have our digital devices charged and ready for learning We report if there is a misuse of technology 	<ul style="list-style-type: none"> We look after public property We represent CSPS with pride We wear our school uniform correctly We make the most out of the learning experience
Kindness	<ul style="list-style-type: none"> We treat others how we like to be treated We use kind words to each other every day We look after new students and teach them our school values 	<ul style="list-style-type: none"> We include as many people as we can in our games We take care of people who are hurt We are friendly to all others and accept everyone's differences We treat others how we like to be treated 	<ul style="list-style-type: none"> We think before posting things online in case it may hurt feelings We speak nicely to others online We ask others before taking their photo or filming them 	<ul style="list-style-type: none"> We help others when they are in need We show good sportsmanship We are mindful of community members

OUTSIDE OF SCHOOL HOURS CARE (OSHC)

We have Before and After School Care programs available.

- Enrolments are taken via Xplore, see OSHC tab on the school website for the link.
- ***Before School Care (BSC) runs from 6:45am-8:45am and costs \$16 per session.***
(Less Child Care Benefit)
- ***After School Care (ASC) runs from 3:30pm - 6:15pm and costs \$19 per session.***
Breakfast is supplied if required, for no extra cost. (Less Child Care Benefit)
- ***Our OSHC service also runs a Holiday Program during the term and Christmas holidays.*** The cost for these days starts at \$62 with an extra cost for excursions.
(Less Child Care Benefit)
- All parents are asked to confirm on their MyGov account that their children are enrolled with our OSHC service and whether or not they are eligible for Child Care subsidy.
- Once your child is enrolled in school, they are able to use the Holiday Program over January.